

# Report Preview

## Company Details

Name:

Charlotte Products Ltd.

Address:

2060 Fisher Drive, Peterborough (Ontario)

## Report Details

Report Status:

Update 1 - Ready to Submit

Reporting Period:

2012

Facility Name:

CHARLOTTE PRODUCTS LIMITED - PETERBOROUGH

Facility Address:

2060 Fisher Drive, Peterborough (Ontario)

Update Comments:

When filing the NPRI report in June 2012 the box for Toxic Substances was not checked off and information on Toxic Substances was not included in the report. This update is to add the toxic substances reporting so that the Toxics Reduction Plan Summary can be filed.

## Activity Details

### Applicable Programs

#### Environment Canada Programs

NPRI - National Pollutant Release Inventory

#### Partnering Programs

ON MOE TRA - Ontario Ministry of the Environment for the Toxic Reductions Act

ON MOE Reg. 127/01 - Ontario Ministry of the Environment for the Airborne Contaminant Discharge Monitoring and Reporting Regulation

NERM - Chemistry Industry Association of Canada for the National Emission Reduction Masterplan survey

NFPRER - National Framework for Petroleum Refinery Emission Reductions

## Contacts

### Facility Contacts

Technical Contact:\*

Michael Mikoluk

Certifying Official (or authorized delegate):\*

Asquith Williams

Highest Ranking Employee:\*

Asquith Williams

Person who prepared the report:\*

Michael Mikoluk, Asquith Williams

Company Coordinator (optional):

Public Contact (optional):

Contractor Contact (optional):

If you are an independent contractor or consultant, please enter your company name in the field below:

Person who coordinated the preparation of the Toxics Reduction Plan (required after a plan summary has been submitted):

## Employees and Activities

### Employees

Number of Employees\*

35

### Activities

Activities for Which the 20,000-Hour Employee Threshold Does Not Apply: (check all that apply)\*

None of the above

Activities Relevant to Reporting Dioxins, Furans and Hexachlorobenzene: (check all that apply)\*

None of the above

### Activities Relevant to Reporting of Polycyclic Aromatic Hydrocarbons (PAHs)

Wood preservation using creosote:\*

No

### General Facility Information

#### NPRI

Is this the first time the facility is reporting to the NPRI (under current or past ownership)?\*

No

Is the facility controlled by another Canadian company or companies?\*

Yes

Did the facility report under other environmental regulations or permits?\*

No

Is the facility required to report one or more NPRI Part 4 substances (Criteria Air Contaminants)?\*

No

If 'Yes' to reporting for one or more Part 4 substances: Was the facility shut down for more than one week during the year?\*

#### Operating Schedule - Days of the Week\*\*

Mon	Tue	Wed	Thu	Fri	Sat	Sun
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

#### Operating Schedule - Hours\*\*

Usual Number of Operating Hours per day

Usual Daily Start Time (24h) (hh:mm)

#### Shutdown Periods\*\*

## General Comments for Facility

Comments:

## Verify Facility Information

### Company Information

### Company Details

Company Legal Name

Charlotte Products Ltd.

Business Number

105105217

### Mailing Address

Delivery Mode:

Post Office Box

PO Box

3000

Rural Route Number

Address Line 1

2060 Fisher Drive

City\*

Peterborough

Province/Territory\*\*

Ontario

Postal Code:\*\*

K9J8N4

Country\*

Canada

### Parent Companies

#### Swish Maintenance Limited

Parent Company Name

Swish Maintenance Limited

Business Number

105105191

DUNS Number

Percentage owned:

100.00

### Mailing Address

Delivery Mode:

Post Office Box

PO Box	<input type="text" value="3000"/>
Rural Route Number	<input type="text"/>
Address Line 1	<input type="text" value="2060 Fisher Drive"/>
City*	<input type="text" value="Peterborough"/>
Province/Territory**	<input type="text" value="Ontario"/>
Postal Code:**	<input type="text" value="K9J8N4"/>
Country*	<input type="text" value="Canada"/>

### Facility Information

Facility*	<input type="text" value="CHARLOTTE PRODUCTS LIMITED - PETERBOROUGH"/>
NAICS Id*	<input type="text" value="325610"/>
NPRI ID*	<input type="text" value="0000007089"/>

### Physical Address

Address Line 1	<input type="text" value="2060 Fisher Drive"/>
City	<input type="text" value="Peterborough"/>
Province/Territory	<input type="text" value="Ontario"/>
Postal Code	<input type="text" value="K9J8N4"/>
Country	<input type="text" value="Canada"/>
Additional Information	<input type="text"/>
Land Survey Description	<input type="text" value="Non-US"/>
National Topographical Description	<input type="text"/>

### Geographical Address

Latitude	<input type="text" value="44.26740"/>
Longitude	<input type="text" value="-78.35030"/>

UTM Zone\*\* 17  
UTM Easting\*\* 711447  
UTM Northing\*\* 4904857

**Facility Contacts**

**Contact Types**

**Technical Contact**

First Name:\* Michael  
Last Name:\* Mikoluk  
Position:\* Senior Development Chemist  
Telephone:\* 7057402880  
Ext: 257  
Fax: 7057457358  
Email:\* mikoluk@charlotteproducts.com

**Mailing Address**

Delivery Mode: Post Office Box  
PO Box 3000  
Rural Route Number  
Address Line 1 2060 Fisher Drive  
City\* Peterborough  
Province/Territory\*\* Ontario  
Postal Code:\*\* K9J 8N4  
Country\* Canada

**Certifying Official**

First Name:\* Asquith

Last Name:\* Williams  
Position:\* General Manager  
Telephone:\* 7057402880  
Ext: 248  
Fax: 7057457358  
Email:\* williams@charlotteproducts.com

### Mailing Address

---

Delivery Mode:  
PO Box 3000  
Rural Route Number  
Address Line 1 2060 Fisher Drive  
City\* Peterborough  
Province/Territory\*\* Ontario  
Postal Code:\*\* K9J 8N4  
Country\* Canada

### Highest Ranking Employee

---

First Name:\* Asquith  
Last Name:\* Williams  
Position:\* General Manager  
Telephone:\* 7057402880  
Ext: 248  
Fax: 7057457358  
Email:\* williams@charlotteproducts.com

## Mailing Address

Delivery Mode:	Post Office Box
PO Box	3000
Rural Route Number	
Address Line 1	2060 Fisher Drive
City*	Peterborough
Province/Territory**	Ontario
Postal Code:**	K9J8N4
Country*	Canada

## Person who prepared the report

First Name:*	Michael
Last Name:*	Mikoluk
Position:*	Senior Development Chemist
Telephone:*	7057402880
Ext:	257
Fax:	7057457358
Email:*	mikoluk@charlotteproducts.com

## Mailing Address

Delivery Mode:	Post Office Box
PO Box	3000
Rural Route Number	
Address Line 1	2060 Fisher Drive
City*	Peterborough



Province/Territory\*\*   
Postal Code:\*\*   
Country\*

**Person who coordinated the preparation of the Toxics Reduction Plan**

First Name:\*   
Last Name:\*   
Position:\*   
Telephone:\*   
Ext:   
Fax:   
Email:\*

**Mailing Address**

Delivery Mode:   
PO Box   
Rural Route Number   
Address Line 1   
City\*   
Province/Territory\*\*   
Postal Code:\*\*   
Country\*

**Pollution Prevention**

**Pollution Prevention Plans**

Does the facility have a documented facility-wide pollution prevention plan?\*

If 'Yes'

a) Please check all that apply

b) Did the facility update their plan in the current reporting year?

c) Does the plan address substances, energy conservation, or water conservation?

Pollution Prevention Plan Comments

## Pollution Prevention Activities

Did the facility complete any pollution prevention activities in the current NPRI reporting year?\*

No

Selecting "Yes" will initiate the reporting of the specific pollution prevention activities that were completed in the current reporting year on the following screen.

## Substance Details

111-76-2, 2-Butoxyethanol

111-76-2, 2-Butoxyethanol

## Substance Reporting Status

### Applicable Programs

NPRI Does this substance meet the criteria specified in the Canada Gazette notice? Selecting "No" indicates voluntary reporting of this substance to the NPRI\*

ON MOE TRA Does this substance meet the criteria specified in the Ontario Regulation 455/09 under the TRA? Selecting "No" indicates voluntary reporting of this substance to the ON MOE\*

Yes

Would you like to create an exit record for this ON MOE TRA substance?\*

No

Is this considered the first report for this substance to the ON MOE TRA? (Please select "Help" for further clarification)\*

Yes

Comments

**General Information**

**On-site Releases to the Environment**

Indicate if there were On-site Releases, Disposals or Off-site Transfers to the environment by choosing Yes or No from the drop-down boxes beside the questions below.

**On-site Releases to the Environment**

Was the substance released on-site?\*

If the substance was released on-site and the total quantity released was less than one tonne, select the check-box below:

The substance will be reported as the sum of releases to all media (total of 1 tonne or less).

**Disposals and Off-site Transfers for Recycling**

Was the substance disposed of (on-site or off-site), or transferred for treatment prior to final disposal?\*

Is the facility required to report on disposals of tailings and waste rock for the selected reporting period?\*

Was the substance transferred off-site for recycling?\*

**Nature of Activities\***

Manufacture the Substance

Process the Substance

Otherwise Use of the Substance

**TRA Quantifications**

Enters the facility (Use), Creation, Contained in Product for ON MOE TRA

### Enters the facility (Use)

The amount of substance that enters a process as the substance itself or part of another substance, rolled up at the facility level.

Quantity (Tonnes)

Do you want to use ranges for public reporting? If "No" is selected you are indicating that any report to the public may contain the exact quantity provided.

### Creation

The amount of substance that is created

Quantity (Tonnes)

Do you want to use ranges for public reporting? If "No" is selected you are indicating that any report to the public may contain the exact quantity provided.

### Contained in Product

The amount of substance contained in product

Quantity (Tonnes)

Do you want to use ranges for public reporting? If "No" is selected you are indicating that any report to the public may contain the exact quantity provided.

### Change in Method of Quantification

- There has been a change in the method or combination of methods used to track and quantify the substance during the previous calendar year

Describe the changes\*\*

Select the reason for change:\*\*

Describe how the change impact tracking and quantification of the substance\*\*

### Incidents out of the normal course of events

- There have been incidents out of the normal course of events that occurred at the facility during the previous calendar year that affected the results of tracking/quantification of this substance.

Explain how tracking and quantifications were affected\*\*

### Significant Process Change

- There has been a significant process change at the facility during the previous calendar year.

### On-site Releases

#### Total Quantity Released (All Media)

#### Releases to All Media

	Basis Of Estimate:	Quantity (Tonnes)
Total Quantity Released	O - Engineering Estimates	0.001

### Breakdown of Annual Releases

- Distribute Equally

#### Quarterly Breakdown\*

Jan - Mar %	Apr - Jun %	Jul - Sep %	Oct - Dec %
25	25	25	25

Total %

100

### Reasons for Changes in Quantities Released from Previous Year

Select the applicable reason or reasons\*

Pollution prevention activities

Comments ? (On-Site Releases)

Decreasing its use in formulations.

## Disposals

### Reasons for Changes in Quantities Disposed from Previous Year

Select the applicable reason or reasons.

No significant change (i.e.

Comments? (Disposals)

## Disposals

### Reasons for Changes in Quantities Disposed from Previous Year

Select the applicable reason or reasons.

No significant change (i.e.

Comments? (Disposals)

## Recycling

### Reasons for Changes in Quantities Released from Previous Year

Select the applicable reason or reasons\*

No significant change (i.e.

Comments? (Recycling)

67-63-0, Isopropyl alcohol

67-63-0, Isopropyl alcohol

## Substance Reporting Status

### Applicable Programs

NPRIDoes this substance meet the criteria specified in the Canada Gazette notice? Selecting "No" indicates voluntary reporting of this substance to the NPRI\*

ON MOE TRADoes this substance meet the criteria specified in the Ontario Regulation 455/09 under the TRA? Selecting "No" indicates voluntary reporting of this substance to the ON MOE\*

Yes

Would you like to create an exit record for this ON MOE TRA substance?\*

No

Is this considered the first report for this substance to the ON MOE TRA? (Please select "Help" for further clarification)\*

Yes

Comments

## General Information

### On-site Releases to the Environment

Indicate if there were On-site Releases, Disposals or Off-site Transfers to the environment by choosing Yes or No from the drop-down boxes beside the questions below.

### On-site Releases to the Environment

Was the substance released on-site?\*

Yes

If the substance was released on-site and the total quantity released was less than one tonne, select the check-box below:

The substance will be reported as the sum of releases to all media (total of 1 tonne or less).

### Disposals and Off-site Transfers for Recycling

Was the substance disposed of (on-site or off-site), or transferred for treatment prior to final disposal?\*

No

Is the facility required to report on disposals of tailings and waste rock for the selected reporting period?\*

Was the substance transferred off-site for recycling?\*

No

### Nature of Activities\*

Manufacture the Substance

Process the Substance

As a formulation component

Otherwise Use of the Substance

## General Information

### On-site Releases to the Environment

Indicate if there were On-site Releases, Disposals or Off-site Transfers to the environment by choosing Yes or No from the drop-down boxes beside the questions below.

### On-site Releases to the Environment

Was the substance released on-site?\*

If the substance was released on-site and the total quantity released was less than one tonne, select the check-box below:

The substance will be reported as the sum of releases to all media (total of 1 tonne or less).

### Disposals and Off-site Transfers for Recycling

Was the substance disposed of (on-site or off-site), or transferred for treatment prior to final disposal?\*

Is the facility required to report on disposals of tailings and waste rock for the selected reporting period?\*

Was the substance transferred off-site for recycling?\*

### Nature of Activities\*

Manufacture the Substance

Process the Substance

Otherwise Use of the Substance

### TRA Quantifications

Enters the facility (Use), Creation, Contained in Product for ON MOE TRA



## Enters the facility (Use)

The amount of substance that enters a process as the substance itself or part of another substance, rolled up at the facility level.

Quantity (Tonnes)

14.71

Do you want to use ranges for public reporting? If "No" is selected you are indicating that any report to the public may contain the exact quantity provided.

Yes

## Creation

The amount of substance that is created

Quantity (Tonnes)

0

Do you want to use ranges for public reporting? If "No" is selected you are indicating that any report to the public may contain the exact quantity provided.

No

## Contained in Product

The amount of substance contained in product

Quantity (Tonnes)

14.18

Do you want to use ranges for public reporting? If "No" is selected you are indicating that any report to the public may contain the exact quantity provided.

Yes

## Change in Method of Quantification

- There has been a change in the method or combination of methods used to track and quantify the substance during the previous calendar year

Describe the changes\*\*

Select the reason for change:\*\*

Describe how the change impact tracking and quantification of the substance\*\*

### Incidents out of the normal course of events

- There have been incidents out of the normal course of events that occurred at the facility during the previous calendar year that affected the results of tracking/quantification of this substance.

Explain how tracking and quantifications were affected\*\*

### Significant Process Change

- There has been a significant process change at the facility during the previous calendar year.

### On-site Releases

#### Total Quantity Released (All Media)

#### Releases to All Media

	Basis Of Estimate:	Quantity (Tonnes)
Total Quantity Released	O - Engineering Estimates	0.001

### Breakdown of Annual Releases

- Distribute Equally

#### Quarterly Breakdown\*

Jan - Mar %	Apr - Jun %	Jul - Sep %	Oct - Dec %
25	25	25	25

Total %

### Reasons for Changes in Quantities Released from Previous Year

Select the applicable reason or reasons\*

Comments ? (On-Site Releases)

### On-site Releases

Total Quantity Released (All Media)

Releases to All Media

	Basis Of Estimate:	Quantity (Tonnes)
Total Quantity Released	O - Engineering Estimates	0.001

### Breakdown of Annual Releases

Distribute Equally

### Quarterly Breakdown\*

Jan - Mar %	Apr - Jun %	Jul - Sep %	Oct - Dec %
25	25	25	25

Total %

100

### Reasons for Changes in Quantities Released from Previous Year

Select the applicable reason or reasons\*

No significant change (i.e.

Comments ? (On-Site Releases)

### Disposals

### Reasons for Changes in Quantities Disposed from Previous Year

Select the applicable reason or reasons.

Pollution prevention activities

Comments? (Disposals)

This product was used less in formulations.

### Recycling

### Reasons for Changes in Quantities Released from Previous Year

Select the applicable reason or reasons\*

No significant change (i.e.

**Comments? (Recycling)**